

**COMMISSIONERS' MEETING
MINUTES**

04/11/12

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

A. Opening Ceremony

John Fedor of the York County Assessment Office led the Pledge of Allegiance.

John Klinedinst of C.S. Davidson gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the April 4, 2012 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. RESOLUTIONS

A. Resolution 2012-04

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2012-04 authorizing the execution of lease documents with SunTrust Equipment Finance & Leasing Corp., Towson, MD, to acquire and finance two-hundred (200) DataLux computers and NetMotion software at a total cost of \$1,119,345.00 to provide in-car Mobile Data Computer communications capability for participating local law enforcement agencies in York County, the term of which will be five (5) years with an annual cost of capital of 1.88%.

**A. Pennsylvania 2010 Department of Community and Economic Development
Emergency Shelter Grant Program**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing amendments to the Pennsylvania 2010 Department of Community and Economic Development Emergency Shelter Grant Program in the amount of \$29,000.00, including canceling Bell Socialization Services activities and moving those funds to the YWCA of York County, 609 and 703 South George Street, York, Transitional Shelters Rehabilitation activity, reducing the Bell Socialization total grant amount from \$40,000.00 to \$11,000.00 and increasing the YWCA of York total grant amount from \$14,000.00 to \$43,000.00:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Bell Socialization	\$24,000.00	45739285 (closeout)	YWCA 45739288
Bell Socialization	<u>\$ 5,000.00</u>	45739284 (closeout)	YWCA 45739288
	\$29,000.00		

5. PURCHASES

A. Hondru Ford, Manheim, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve purchases between the County of York, on behalf of the following York County departments, and Hondru Ford, Manheim, PA, for the following fleet vehicles at the costs indicated under a PA COSTARS contract:

2012 Ford Super Duty F-150 2-Wheel Drive	\$19,925.10	Parks Department
2012 Ford Super Duty F-250 4-Wheel Drive	\$33,562.20	Parks Department
2012 Dodge Charger 4Dr 2-Wheel Drive	\$24,932.46	District Attorney's Office

6. CONTRACT AGREEMENTS

A. GIS Works, Downingtown, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Assessment Department, and GIS Works, Downingtown, PA, for maintenance and technical support for the GIS Parcel Map Library for a total amount not to exceed \$187,008.00, at the following yearly rates, for the period of April 1, 2012 through March 31, 2015:

Year 1 - \$	59,808.00
Year 2 - \$	63,000.00
Year 3 - \$	<u>64,200.00</u>
	\$187,008.00

B. Sage Technology, Mount Joy, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Court Administration Department, and Sage Technology, Mount Joy, PA, for the purchase and installation of video monitoring equipment for the York County DUI processing station in Central Booking, in the amount of \$12,506.00 under a PA COSTARS contract.

C. Essential Management Solutions LLC, Pottsville, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a professional services contract agreement between the County of York, on behalf of the York County Department of Emergency Services, and Essential Management Solutions LLC, Pottsville, PA, for consulting services associated with the development of the RFP (request for proposals), purchase, implementation and training on the new Central Telephone Equipment at a total cost of \$80,500.00, with \$51,359.00 (63.8%) funded through Wireless funds and \$29,141.00 (36.2%) funded through General funds.

7. CONTRACT CHANGE ORDERS

A. Wacor Electronics, Lancaster, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve contract change order No. 1, between the County of York and Wacor Electronics, Lancaster, PA, in the amount of \$3,981.03 for the York County Prison Work Release Facility Project, for the addition of exterior cameras, reduction of interior cameras, and an additional speaker for the security work, increasing the total contract price from \$155,802.23 to \$159,783.26.

B. Frey Lutz, Lancaster, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve contract change order No. 1, between the County of York and Frey Lutz, Lancaster, PA, in the amount of \$4,318.07 for the York County Prison Work Release Facility Project, Contract 2, for a larger damper for the emergency generator exhaust, and to furnish and install motorized dampers, increasing the total contract price from \$718,000.00 to \$722,318.07.

C. Vision Mechanical, Reading, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve contract change order No. 1, between the County of York and Vision Mechanical, Reading, PA, in the amount of \$1,300.00 for the York County Prison Work Release Facility Project, Contract 4, for the removal of an unforeseen 6-inch thick concrete slab to allow for the installation of the sanitary sewer line, increasing the total contract price from \$585,000.00 to \$586,300.00.

D. MCA, Lancaster, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve contract change order No. 2, between the County of York and MCA, Lancaster, PA, in the amount of \$16,263.20 for the York County Prison Work Release Facility Project, Contract 1, for additional framing, concrete floor infill, removal of mortar, modifications to a new door opening due to unforeseen conditions, door hardware modifications, additional labor for excavation, and additional fencing, increasing the total contract price from \$2,417,270.00 to \$2,433,533.20.

8. HUMAN SERVICES

A. 2011-2012 Purchase of Service Agreements - York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve 2011-2012 purchase of service agreements between the County of York, on behalf of the York County Office of Children, Youth & Families serving as contract administrator, and the following service providers at the rates indicated, for the period of July 1, 2011 through June 30, 2012:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Catholic Charities of the Diocese of Harrisburg, Inc	4800 Union Deposit Road Harrisburg, PA 17111	Services	Paradise School Residential	\$175.06/DIEM 05
Catholic Charities of the Diocese of Harrisburg, Inc	4800 Union Deposit Road Harrisburg, PA 17111	Intensive Family Service Counseling	\$55.20/Hour	08
Families United Network, Inc.	PO Box 264 Muncy, PA 17756	Outcome Focused Foster Care	\$58.04/DIEM	01
Families United Network, Inc.	PO Box 264 Muncy, PA 17756	Ashler Manor Level I Community Residential Services	\$181.61/DIEM	02
Families United Network, Inc.	PO Box 264 Muncy, PA 17756	Ashler Manor-Emergency Shelter Care	\$170.16/DIEM	03
Families United Network, Inc.	PO Box 264 Muncy, PA 17756	Specialized Level I Medical Foster Care	\$46.57/DIEM	06
Families United Network, Inc.	PO Box 264 Muncy, PA 17756	Specialized Level II Medical Foster Care	\$45.85/DIEM	07
Families United Network, Inc.	PO Box 264 Muncy, PA 17756	Specialized Level III Medical Foster Care	\$34.38/DIEM	08

Families United Network, Inc.	PO Box 264 Muncy, PA 17756	Ashler Manor Level III Community Residential Services	\$191.61/DIEM	11
Families United Network, Inc.	PO Box 264 Muncy, PA 17756	Outcome Focused Kinship Care Foster Care	\$58.04/DIEM	16
Families United Network, Inc.	PO Box 264 Muncy, PA 17756	Outcome Focused FC Mother & Child Foster Care	\$108.05/DIEM	17
Families United Network, Inc.	PO Box 264 Muncy, PA 17756	Outcome Focused FC Transitional Independent Living	\$46.57/DIEM	21
Families United Network, Inc.	PO Box 264 Muncy, PA 17756	Outcome Focused Intensive Foster Care	\$91.91/DIEM	22
Families United Network, Inc.	PO Box 264 Muncy, PA 17756	Arborvale Manor Life Readiness (Males) Supervised Living	\$166.33/DIEM	23
Families United Network, Inc.	PO Box 264 Muncy, PA 17756	Alcohol Testing Counseling	\$49.12/Hour	24
Families United Network, Inc.	PO Box 264 Muncy, PA 17756	Drug Testing Counseling	\$71.30/Hour	25
Children's Home of Reading Youth & Family Services, Inc.	1010 Centre Avenue Reading, PA 19601	Kinship Care	\$45.11/DIEM	02
Children's Home of Reading Youth & Family Services, Inc.	1010 Centre Avenue Reading, PA 19601	Specialized Foster Care Foster Care	\$70.41/DIEM	04
Children's Home of Reading Youth & Family Services, Inc.	1010 Centre Avenue Reading, PA 19601	Specialized Foster Care (Mother And Infant)	\$104.69/DIEM	09
Children's Home of Reading Youth & Family Services, Inc.	1010 Centre Avenue Reading, PA 19601	Residential Treatment Facility (MA Approved)	\$0.00/DIEM	60
Children's Home of Reading Youth & Family Services, Inc.	1010 Centre Avenue Reading, PA 19601	Carole & Ray Neag Center SRTF-Sex Offenders Program (MA Approved)	\$0.00/DIEM	61
Bethany Home, Inc.	1863 Bethany Road Womelsdorf, PA 19567	Trauma-Informed Residential Program	\$150.50/DIEM	01
Bethany Home, Inc.	1863 Bethany Road Womelsdorf, PA 19567	Trauma-Informed Shelter Program	\$200.00/DIEM	02
Hoffman Homes, Inc.	5180 PO Box 4777 Gettysburg, PA 17325	Community Residential Treatment Facility (Non MA Approved)	\$256.26/DIEM	30
Hoffman Homes, Inc.	5180 PO Box 4777 Gettysburg, PA 17325	Community Residential Treatment Facility (MA Approved)	\$0.00/DIEM	60
Glen Mills Schools	PO Box 5001 Concordville, PA 19331	Buchanan Hall I Residential Services	\$129.32/DIEM	01
Glen Mills Schools	PO Box 5001 Concordville, PA 19331	Buchanan Hall II Community Residential Services	\$129.32/DIEM	02
Glen Mills Schools	PO Box 5001 Concordville, PA 19331	Hayes Hall Residential Services	\$129.32/DIEM	03

9. REFUND REGISTER

A. Tax Refund Register 2012-12

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2012-12 authorizing payment of York County real estate tax refunds totaling \$9,972.96.

10. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of April 11, 2012 totaling \$1,296,407.03.

Weekly Disbursement Totals for April 11, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	849,260.16
01	Payroll	1,086.92
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	22,112.79
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	552.96
06	Human Services	4,828.47
07	Children & Youth	94,391.57
08	911	31,176.24
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	4,115.00
11	Prison Telephone	
25	Aging	86,102.18
28	MH/MR	85,986.25
30/31	York/Adams HealthChoices	
30	York Reinvestment	5,307.89
31	Adams Reinvestment	1,471.76
35	Domestic Relations	1,585.54
36	Earn-It	
40	Weatherization	
41	JAG Project	
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	59,848.79
46	Affordable Housing	15,658.18
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	22,742.78
72	Tax Claim	396.23
75	Retirement	5,833.48
82	2011 PNC GON Fund	
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	3,949.84
	Total	<u>1,296,407.03</u>

11. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

4/09 – Three Commissioners, Chuck Noll, Robb Green and Kristy Bixler – General Personnel; and Eric Bistline and Julio Mendez – Emergency Services Personnel.

12. SOLICITOR'S REPORT

Michael Flannelly, Solicitor, submitted his written report for the board's review.

13. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. 2009, 2010 and 2011 York County Real Estate Taxes

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the exoneration of 2009, 2010 and 2011 York County Real Estate taxes on Parcel 27-000-RG-0061H located in Fairview Township in the amount of \$881.86, for property acquired by Fairview Township due to developer default.

14. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:19 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk